



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	DOMBIVLI SHIKSHAN PRASARAK MANDAL'S K.V. PENDHARKAR COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. (Mrs.) A. K. Ranade
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02512473282
Mobile no.	9820596112
Registered Email	dkvpcollege@gmail.com
Alternate Email	anuradharanade@rediffmail.com
Address	Plot no. SPL-4, Opposite MIDC Office
City/Town	Thane
State/UT	Maharashtra
Pincode	421203

<b>2. Institutional Status</b>																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			Mr.B.T. Shirsath																												
Phone no/Alternate Phone no.			02512473282																												
Mobile no.			9767735021																												
Registered Email			kvpaqar@gmail.com																												
Alternate Email			kvpiqac@gmail.com																												
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)			<a href="https://www.kvpendharkarcollege.org/pdf/AQAR%202017-18.pdf">https://www.kvpendharkarcollege.org/pdf/AQAR%202017-18.pdf</a>																												
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="https://www.kvpendharkarcollege.org/pdf/Academic%20Calendar%202018-19%20.pdf">https://www.kvpendharkarcollege.org/pdf/Academic%20Calendar%202018-19%20.pdf</a>																												
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>83.80</td> <td>2004</td> <td>16-Feb-2004</td> <td>15-Feb-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.93</td> <td>2010</td> <td>28-Mar-2010</td> <td>27-Mar-2015</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.14</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	83.80	2004	16-Feb-2004	15-Feb-2009	2	B	2.93	2010	28-Mar-2010	27-Mar-2015	3	A	3.14	2017	23-Jan-2017	22-Jan-2022
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3	A	3.14	2017	23-Jan-2017	22-Jan-2022																										
<b>6. Date of Establishment of IQAC</b>			01-Jul-2004																												
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries		
A Session on -The Process of Anti-Plagiarism	24-Apr-2019 01	75		
A Session on -Intellectual Property Rights	22-Apr-2019 01	52		
Seminar on -MPSC Exam Guidance	17-Dec-2018 04	556		
Seminar on- How to manage risk in Career	04-Oct-2018 01	52		
Staff orientation on- Revised framework of NAAC Assessment	03-Aug-2018 01	70		
<a href="#">View File</a>				

  

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

  

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

  

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

  

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

  

1."BEST" a Value added course in Collaboration with Technoserve 2. MoU with IQAC Cluster India 3. Proposal of CPE scheme 4.Session on "Intellectual Property Rights" 5.Session on "The Process of Anti-Plagiarism

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

05-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Brief description of management information system (MIS) of the Institution and a list of modules currently operational: ? Student support: The record of fees collected from students is maintained through the software "Tally ERP 9 College Model". It incorporates relevant information required for the calculation of fees to be collected from the students. The software helps to extract the record of the students through excel which cancels the manual work related to preparation of roll calls and records of the students. ? Examination: The examination department uses separate dedicated software "RESO" for result preparation and also to maintain record of the students. The examination department absolutely relies on the digital and technical resources to maintain complete secrecy in setting of question paper. Both internal and external evaluation marks are recorded

digitally and reports are submitted to University of Mumbai through its digital platform. ? Library: The library provides Equisition forms for books requisition and uses SLIM 21 System for Library Information Management Software for their day to day functioning very effectively. ? Accounts section: Salary record of the staff is maintained by the accounts department in excel and the information is commonly shared within the offices through email when needed. ? College office: The offices use the digital platform for communication with the University and other academic bodies. ? Departments: every department maintains depository of documents related to the record of the students, staff members and the activities and programmes of the department. The departments send the reports or data to the offices or to the authorities through email whenever demanded. The network of systems is connected to a server from which the data can be easily extracted whenever needed. ? Mobile App for feedback: A dedicated Mobile application designed developed by an IT student of the college is being use to obtain feedback on all the important aspects of institutional functioning. ? Students Attendance: To record the students attendance on daily basis and to share the same with their parents 2DO EDUTECH Mobile app is being used. This app becomes useful in sharing important notification with the students and parents instantly.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

K.V. Pendharkar College is permanently affiliated to the University of Mumbai and follows the curriculum prescribed by the University. The Institution ensures effective curriculum delivery through a well-planned and documented process. Availability of teachers: Process of Curriculum delivery cannot be initiated without teachers. Administration of the institution ensures the availability of qualified teachers before the commencement of every academic year and fills up the vacant positions, if any with the consent of management. Academic Calendar: The IQAC of the institution prepares the academic calendar for the institution highlighting number of teaching days available in every month of the academic year and suitable time for organizing various co-

curricular & extracurricular activities. Every department prepares their Departmental academic calendars in accordance with the academic calendar of the institution specifying suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college in the first meeting on commencement of every academic year

**Institutional & Departmental Time-table:** Time table committee of the college prepares the master time table for all the academic programmes considering their need and available infrastructure. Head of Department conveys departmental meetings to distribute and assign the teaching workload among the departmental members. Post distribution of workload departmental time -table is prepared. **Teaching Plans:** considering the number of teaching days available, important academic events and tentative examination dates every faculty members prepares semester wise teaching plans for their respective subjects at the beginning of every term. **Mid-term meetings:** Head of the departments through mid-term meetings review the progress on syllabus completion. **Blended learning:** for the effective transmission and delivery of curriculum, certain departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, tutorials, question papers solving, research projects, field survey etc. **Seminars & Workshops:** for the up gradation of subject-related knowledge, many departments organize seminars, conferences, and Workshops. This activity provides a platform to the faculty members and the students to participate and interact with experts in various fields and enrich and update their subject knowledge. Some departments organize guest lectures, expert lectures of eminent academicians for the effective curriculum delivery. **Review on curriculum:** at the end of every academic year, IQAC collects feedback on curriculum from all the stakeholders of the institution, it is then analyzed and analysis report is communicated to the concerned departments and BOS of the university.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Biophysical properties of cell and human body (ZOOLOGY)	NIL	13/08/2018	07	Employability	Skill of measurement of cell size by cytometry
E-filing of Income Tax return	NIL	12/07/2018	18	Employability	Skill of filing income tax return online
Management aspects of Banking Insurance	NIL	30/07/2018	16	Employability	Soft skills, research approach, knowledge of financial sector
Certificate course in Commercial Knowledge and Management	NIL	02/07/2018	14	Employability	Soft skills, logical reasoning, Group Discussion

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	222	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Accounting Shiksha (Tally)	07/07/2018	78
BEST (Building Youth Excellence through Employability services Technology)	02/10/2018	121
Certificate Course in Retail Management	17/01/2019	9
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback on the different aspects of Institutional functioning is the base for enhancing sustenaning quality of education service offered by the institution.

In the academic year 2018-19 IQAC obtained feedback on 1) Curriculum 2) Teachers 3) Infrastructure Learning resources Methodology: Structured questionnaires consisting closed ended multiple choice few open ended questions were asked to obtain feedback. Curriculum: On curriculum 768 Students, 444 Alumni, 103 Parents 90 Teachers expressed their views on practical application usefulness of curriculum in pursuing higher education and for employments. Teachers: Feedback on 87 fulltime teachers teaching to different programmes was obtained. students of 26 classes of UG PG Programmes recorded their observation on Punctuality, Regularity teaching skills of their teachers. Infrastructure learning Resources: Total 644 UG PG Students shared their experiences on classrooms, library, laboratories, canteen, gymkhana services offered by the college office, Examination section etc.. Mode of feedback: This year IQAC switched over to online mode to obtain feedback. A dedicated Mobile application designed developed by an IT student of the college was used to obtain feedback on all three aspects. Analysis of Feedback: Data obtained in the feedback process was analysed with percentage analysis. Bar diagrams pie charts were used to present interpretation and findings of the feedback. Staff members assigned with duties of feedback process, completed the analysis part. Use of feedback: 1. Curriculum feedback analysis reports of certain programmes were shared with the authorities of Parent university i.e. Board of studies of University of Mumbai for their perusal consideration. Reports become useful to all different departments of the institution in proposing curriculum changes under academic autonomy. 2. Feedback on teachers: Reports showing the students feedback on their teachers were distributed to all the teachers individually through head of the institution in one to one interaction. Principal appreciated teachers having positive impressive feedback and motivated others teachers to improve upon their weaknesses if any noticed shared by the students through feedback. 3. Feedback on infrastructure learning resources of the Institution: findings of the feedback become useful to IQAC in identifying gap in students expectation and quality of services offered by the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2910	234	87	0	33

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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	Resources)				
87	58	22	9	0	40
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To enable mentors to establish a healthy rapport with the students and their parents. • To make students realize their potential. • To build students' self-confidence. • To understand students' personality traits, interests and habits. • To make students socially competent. • To facilitate the development of students' personality. The process of mentoring involves advising, training, counseling and guiding a mentee. A good mentor helps a mentee to achieve his or her goals in a better way. In the past there were close- knit extended families and the children in the family used to acquire skills informally from the elders. However, due to the recent shift in the family structure, from an extended family to a nuclear one the children in the family do not receive sufficient time, attention and guidance from the seniors of the family. Moreover, the changing life style, the highly competitive world, the advancement in science and technology has given rise to immense stress. As a result, skills such as stress management, time management, decision making, goal directed behaviour etc. need to be inculcated in the students. Therefore a teacher needs to step into the shoes of a mentor. Each student is unique in his/ her intellectual and emotional make up. His/ her capacity to withstand stress during adverse situations is also unique. The chief objective of mentoring is to help a student battle negative emotions and life situations effectively. A good mentor is able to gauge the hidden potential of a mentee. He successfully inspires a mentee to convert his or her dreams into reality. The mentoring sessions will yield results if a mentor focuses on the individual problems of the mentee and develops a friendly relation with him/ her rather than a formal one.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3144	87	1 : 36

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	30	24	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute is affiliated to University of Mumbai. We are following examination pattern laid by the university. There is no Continuous Internal Evaluation as far as aided subjects are concerned. And for self-financing courses, there is internal examination conducted as per the schedule given by college examination department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. Self-finance departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kvpendharkarcollege.org/programmelist.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.kvpendharkarcollege.org/pdf/Student's%20Satisfaction%20Survey%202018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property	IQAC	22/04/2019

**Rights: Patenting  
Copyrights**

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<b>No file uploaded.</b>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>Botany</b>	<b>2</b>
<b>Marathi</b>	<b>2</b>

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>National</b>	<b>Accountancy</b>	<b>1</b>	<b>5.5</b>
<b>International</b>	<b>Chemistry</b>	<b>1</b>	<b>4.20</b>
<b>International</b>	<b>Bio-technology</b>	<b>1</b>	<b>6.03</b>
<b>International</b>	<b>Botany</b>	<b>1</b>	<b>4.20</b>
<b>International</b>	<b>Accountancy</b>	<b>1</b>	<b>7.36</b>
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>English</b>	<b>4</b>
<b>History</b>	<b>2</b>
<b>Geography</b>	<b>1</b>
<b>Zoology</b>	<b>1</b>
<b>Physics</b>	<b>2</b>
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	26	1	25
Presented papers	3	9	0	0
Resource persons	0	2	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Technoserve India	06/09/2018	Pre Placement training and Placement Assistance	121
IQAC Cluster india	27/10/2018	To Share thoughts, ideas and solutions on academic administrative issues	20
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.75	8.12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Partially	3.6	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	256	163	256	10	0	32	35	100	16
Added	3	0	3	0	0	0	3	0	0
Total	259	163	259	10	0	32	38	100	16

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6.7	7.16	47.18	48.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining utilizing physical, academic and support facilities: Computer and IT Laboratories: The College has computer laboratories, which cater to the academic need of the students of the institution. The equipments in computer laboratories are maintained by Dombivli Shikshan Prasarak Mandal's technical staff. The faculty members of the department in addition to their regular academic work assist the faculty members of other departments in case of any need based requirements. Other Laboratories: The institution boasts of 22 highly equipped laboratories, in addition to 5 computer laboratories. These also include Research laboratories

recognized for Ph.D. programs. All these laboratories are maintained by respective departmental staff. Library: The Library of the College is computerized using Slim Software. The Slim support and maintenance is done by the library staff. The institution subscribes to Inflibnet-N-list and as per their records we are one of the most prominent users of the facility. Software enabled computers are maintained by the technical staff appointed by the Mandal. The Library has provided online Public Access Catalogue for the optimum utilization of Library resources. Gymkhana: The Gymkhana of the college provides a platform to the students for participating in outdoor and indoor sports events. The College has well equipped facilities for indoor games viz. chess, carom, table tennis among others. It has separate play grounds for the outdoor sports events like Kabaddi, Kho-Kho, Cricket, Basket Ball and Foot Ball etc. These grounds are maintained by the Mandal which are also utilized during the various sports festivals organized by the College. College has Multi-gym facility and Shooting Academy managed by Gun-for Glory owned by Olympian Padmashree Gagan Narang. These are maintained by the technicians deputed by Mandal. The Gymkhana Committee always tries to enhance the utilization of gymkhana resources, gymnasium facility and other sports related facilities by publicising the information using various platforms. Computers: The College has 259 computers installed in various facilities such as computer laboratory, library, College office, IQAC Room, Reference and Research Room, Examination Room, Conference halls and the cabins of Principal, Vice Principals, Librarian and most departments of the college. These machines are maintained by the team of technical staff appointed by the DSPM. All these machines are optimally utilized for academic, administrative and examination related work. Classrooms: The College has 46 well-furnished classrooms spread over two buildings, of which 9 are ICT enabled. These rooms are utilized for conducting lectures and other academic activities such as group discussions, presentations, seminars, workshops, role plays, etc. The maintenance of the classrooms is looked after by the Mandal. Auditorium and Conference Rooms: The institution has an auditorium complete with projection facility and apt sound system. There are two air conditioned conference rooms equipped with ICT facilities, 7.1 channel audio system. Each has a sitting capacity of 80. Up-Keep of Campus: Mandal has appointed dedicated man-power appointed for regular upkeep and maintaining orderliness of the entire campus.

<https://www.kvpendharkarcollege.org/pdf/Procedures%20&%20Policies%20for%20maintenance%20&%20Utilization%20of%20facilities.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund, Book Bank	111	131012
Financial Support from Other Sources			
a) National	Directorate of Higher Education, Social Justice and Special Assistance Department, Tribal Development Department VJNT, OBC and SBC Welfare	655	6194271

	Department		
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Seminar on "MPSC Exam Guidance"	556	0	0	0
2018	Seminar on Career in Banking and Finance	0	146	0	0
2018	Career opportunities in Tourism	0	103	0	0
2018	Recruitment and Compliance	0	32	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Flipkart, D-Mart, Torrent Power, Godrej Boyce Mfg. Co.,	140	76	ICICI Bank, IndusInd Bank, Conneqt Business Solutions,	121	77



Aditya Birla Sunlife, Neo Soft Technologies, Maruti Suzuki			Hansa Direct Pvt. Ltd. , Axis Securities, Equitas Bank, HDB Financial Services, 5 Paisa, HDFC Life, HDFC Securities, Kotak Mahindra Bank, Reliance Group, Yes Bank, Reliance Jio, eClerx, Others		
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
Civil Services	1
Any Other	1
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Krida-Rang (Annual Sports Competitions)	Intracollegiate	542
Arts Circle (Cultural Competitions)	Intracollegiate	50
Valay (Games and talent Competitions)	Intracollegiate	950
Banking and Insurance Dept.	Departmental	142
Flame (Accounting and finance)	Departmental	40
Psi-craze(Biotechnology)	Departmental	85

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	GOLD MEDAL	Internatio nal	1	0	18-4377	REKHA MATHUR KAPRI
2018	BRONZE MEDAL	Internatio nal	1	0	18-4377	REKHA MATHUR KAPRI

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. The inaugural function of Students' Council was organized on 20th October 2018. Prof. D. T. Pagare was the resource person of the program. He oriented the council members about their responsibilities. The program was followed by 54th A.D. Shroff Memorial Elocution Competition in which 20 students from various streams actively participated. and bagged prizes for the same. Following topics were given for the competition: 1. Modern technology for enhancing agricultural productivity. 2. Challenges of moving towards cashless economy. 3. Combating pollution and improving quality of life. 4. Healthcare Mission- issues and challenges. 5. Skills development for employment growth. Winners of the competition are as follows: 1. Ms.Sejal Rajput -T.Y.B.Sc (Bio-technology) -1st Prize. 2. Ms. Prachi Joshi- M.A.Part-I (History) - 2nd Prize 3. Ms.Nehal Bafna- F.Y.B.A. Ms.Aishwarya Bombarde- T.Y.B.Sc - 3rd Prize. 4. Ms.Ritu Nandmahar- S.Y.B.A.- Consolation Prize 5. Mr.Aniruddha Sawant- M.A.Part-I (History) - Consolation Prize 2. Keeping with the tradition, the Students' council members extended their help for the smooth functioning of the various activities and programs conducted on the occasion of Annual Social Gathering of the academic year 2018-19. 3. All the administration bodies and various committees constituted in the Institution were aptly represented by students' representatives. 4. List of Students' representatives in various committees: Sr. No. Name of the committee Name of the Students' Representative 1 Commerce Association Mr.Siddesh Katkar 2 Youth Festival Mr.Varad Perulkar 3 Students Forum Ms.Dianka Naskar 4 College Development Committee Ms.Dianka Naskar

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association Name: K. V. Pendharkar College Alumni association, Dombivli (East), Dist. Thane. Registration Number: MAH/2153/16/Thane. Date of formation: 14/12/2016. List of office bearers: Sr. No. Name of the Aluminous Position 1 Dr. Anuja Palsuledesai President 2 Mr. Shriniwas Modak Vice-President 3 Dr. Seema Agashe Secretary 4 Mr. Viswaraja Sasikumar Jt. Secretary 5 Ms. Sneha Vaidya Treasurer 6 Ms. Jyoti Pyati Jt. Treasurer 7 Dr. Urmila Kumavat Member 8 Mr. Atish Kulkarni Member 9 Mr. Swapnil Kulkarni Member 10 Mr. Prasanna Hardikar Member 11 Mr. Hitesh Thosar Member 12 Ms. Manasi Bhagwat Member 13 Ms. Madhuri Kardil Member

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Hierarchical Division of Work: The institution has Hierarchical Governance System under the able guidance of governing body members. The head of the institution is chairman of the governing body while the functioning is handled by the Principal as a secretary to the governing body. The vice- principals for both aided and unaided programmes plan and implement the academic calendar with organised and structured framework of statutory and non-statutory committees. The Committees are formed as per the constitutional guidelines of UGC and University of Mumbai. The Committee heads are responsible to submit reports to the Principal and Management from time to time. The departments are headed by coordinators, HODs and senior staff members who are responsible for effective curriculum delivery and activities of the department following the departmental academic calendar. They are further expected to seek guidance of the Principal and Management for conducting other activities for the development of the students and are supposed to make timely reporting of the same to the concerned authorities. 2. Participative decision making through College Development Committee: The College Development Committee acts as a liasoning body between the functional and decision making authorities of the College. The management seeks opinions of the College Development Committee members for taking short term and long term decisions keeping in mind the mission and vision statement of the College. The committees and departments of the college propose their activities, workshops, certificate courses, and seminars etc. in front of the College Development Committee which are further discussed with the governing body by conducting meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	? Library Orientation: On the commencement of the new academic year, the librarian and assistant librarian visited all FY classes for the library orientation to respective students. ? Library issued 472 books to 100 students under Book Bank Scheme. ? As a part of reading promotion activity, the library conducted Book Review Competition and Film Appreciation Competition during this year too. ? Library has registered itself for

	<p>'INFLIBNET-NLIST' programme. This facility enables access to huge number of e-books and e-journals. ? On the occasion of Reading Motivation day, library organized book exhibition.</p>
Admission of Students	<p>1. Every year administrative body of the institution constitute an admission committee to complete the admission work efficiently in fair manner. The admission programme for First year is scheduled as per the University of Mumbai circulars and notifications. To make the admission process flawless every year all the members of admission committee are oriented about the admission process norms to be followed while admitting students in the institution. 2.To make admission process smooth apart from displaying detailed admission notices volunteers are made available adjacent to reception to direct guide parents and students visiting institution for admission purpose.</p>
Industry Interaction / Collaboration	<p>? 1. Formal MOUs are signed with the institutions or industries to share the knowledge and resources. The objective behind these collaborations is mainly to make the students employable. ? 2. The eminent speakers from industries are invited to conduct seminars or workshops for students. The management is helpful and open to provide the physical infrastructure and technical support required for the conduction of such seminars, workshops and training programmes.</p>
Human Resource Management	<p>1. Recruitment Selection: The governing body analyses the manpower need of the institution at the beginning of every academic year. A detailed advertisement about the vacant posts is published in the local and national newspapers. The applications of qualified candidates are invited and panel interviews are conducted. The shortlisted candidates are called for demo lectures and based on the interview and demo lecture the candidate is selected by the governing body in consultation with principal and vice principals. 2. Regular Performance Appraisal: The IQAC collects feedback about the staff members which are discussed with the management and Principal.</p>
Research and Development	<p>1. This year Research committee</p>

organized workshop on "The process of anti-plagiarism" to promote ethics in research. Workshop was also arranged on IPR to create awareness about creation protection of Intellectual property rights. ? 2. The staff members are motivated by the Governing Body to present papers in National and International conferences and to publish books and articles in peer reviewed journals with impact factor. ? 3. The staff members who have been awarded with M.Phil. and Ph.D. degrees are felicitated at the annual function by the Governing body. ? 4. There is an internet hub in the library for research scholars.

#### Examination and Evaluation

? 1. The College conducts Tutorials and internal class tests for aided and unaided programmes as a part of continuous internal evaluation. The performance of the students is evaluated on the basis of internal tests, term end examinations and Subject specific project assigned to them. Students from Science stream are also evaluated on the basis of their performance in practical examination. Term end results are analysed by the exam committee head and remedial programmes are conducted at the departmental level. ? 2. On 22nd September, 2018 the exam committee chairperson conducted workshop on central question paper drawing for the entire staff members.

#### Teaching and Learning

1. Every year IQAC of the college organizes professional development programmes for teaching staff of the college to orient them on latest teaching technologies methodologies. 2. IQAC of the college monitors the teaching and learning process by collecting students' feedback on every teacher of the institution. Reports showing the students feedback on their teachers were distributed to all the teachers individually through head of the institution in one to one interaction. Principal appreciated teachers having positive impressive feedback and motivated others teachers to improve upon their weaknesses if any noticed shared by the students through feedback.

#### Curriculum Development

? 1. The College is affiliated to University of Mumbai and strictly

follows the syllabus of University of Mumbai for all the Undergraduate and Postgraduate courses. The staff members of the College are appointed on University academic bodies like Board of Studies, Paper setting committees, Syllabus framing Committees etc. where they actively provide their academic guidance for curriculum development. ?

2. The College also runs various certificate courses for which the departmental staff members provide their valuable insights in framing of curriculum. The departments enthusiastically organise workshops and seminars by inviting eminent speakers in the respective areas.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The departments of the College are provided with internet connections with access to emails. Important correspondences related to day to day work are communicated through emails. Every department maintains depository of documents related to the record of the students, staff members and the activities and programmes of the department. The departments send the reports or data to the offices or to the authorities through email whenever demanded. The network of systems is connected to a server from which the data can be easily extracted whenever needed. The students' feedback are collected through E-feedback forms.
Administration	The Management, Principal and Vice principals interact through emails for the day to day functioning and allocation of work. The Governing body uses the internet platform to communicate any improvements expected from the administrative staff through email. The library provides E-requisition forms for books requisition. The offices use the digital platform for communication with the University and other academic bodies. The Library and Examination department use Software for their day to day functioning very effectively
Finance and Accounts	The record of fees collected from students is maintained through the software "Tally". It incorporates relevant information required for the calculation of fees to be collected

	from the students. The software helps to extract the record of the students through excel which cancels the manual work related to preparation of roll calls and records of the students. The salaries records of the staff are maintained by the accounts department in excel and the information is commonly shared within the offices through email when needed
Student Admission and Support	The departments during the admission prepare the merit lists by following the reservation norms and the same are mailed to the offices for displaying on notice board. The admission records related to the total intake, admissions taken and vacant seats etc. is internally communicated through email to the authorities when demanded.. To record the students' attendance on daily basis and to share the same with their parents 2DO EDUTECH Mobile app is being used. This app becomes useful in sharing important notification with the students and parents instantly.
Examination	The head of the examination requires variety of data like record of students, subjects, details about change in syllabus, number of papers to be framed, remuneration etc. for which emails are sent to the heads of the departments. The examination department uses separate dedicated software "RESO" for result preparation and also to maintain record of the students. The examination department absolutely relies on the digital and technical resources to maintain complete secrecy in setting of question paper. Both internal and external evaluation marks are recorded digitally and reports are submitted to University of Mumbai through its digital platform.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year



Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	A Session on "Intellectual Property Rights"	NIL	22/04/2019	22/04/2019	52	0
2019	A Session on "The Process of Anti-Plagiarism"	NIL	24/04/2019	24/04/2019	75	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course on Encapsulating Gender:An Interdisciplinary Perspective	3	14/11/2018	20/11/2018	07
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employees' Credit society	Employees' Credit society	1.Students' Aid Fund 2.Book bank facility 3.Departmental library

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College accounts office is separate from the administrative office. It handles the records of staff salaries and leaves. It also maintains the books of accounts for every transaction between the College and its stakeholders. The books of accounts are audited every year by the external auditors to ensure transparency.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)



Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Fund from the Management	48500	College Prizes
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6.4.3 – Total corpus fund generated

00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents- Teachers Meetings are regularly conducted at department levels. 2. Results of first year classes are distributed to the parents. 3. Parents extend their support Permission for field visits excursions arranged at department levels.
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The Internal quality assurance cell of the college signed an MOU with IQAC Cluster India to collectively work on quality enhancement strategies for better academics administration. 2. Introduced BEST (Building youth excellence through employability services and technology) a Value added course in collaboration with Technoserve to raise employability rate. 3. Paperless feedback process: Converted offline feedback process into an online with the help of dedicated mobile application designed and developed by an IT student of the college.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Staff orientation on "Revised framework of NAAC Assessment"	02/08/2018	02/08/2018	02/08/2018	70
2018	BEST (Building youth	02/10/2018	02/10/2018	07/06/2019	121

	excellence through employability services and technology) a Value added course				
2018	Seminar on "How to manage risk in Career"	04/10/2018	04/10/2018	04/10/2018	52
2018	MoU with IQAC Cluster India	27/10/2018	27/10/2018	27/10/2018	20
2018	Seminar on "MPSC Exam Guidance"	17/12/2018	17/12/2018	20/12/2018	556
2019	A Session on "Intellectual Property Rights"	22/04/2019	22/04/2019	22/04/2019	52
2019	A Session on "The Process of Anti-Plagiarism"	24/04/2019	24/04/2019	24/04/2019	75
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Development Cell-On 'Domestic Violence' by Advt. Manisha Tulpule	09/10/2018	09/10/2018	48	32
IQAC- 'Relationship issues between girls and boys' by Kavita Joshi, Head of the Counselling Cell	24/09/2018	08/10/2018	255	64
NSS- ' Gender Sensitization Programme- Poster Making '	28/09/2018	28/09/2018	80	70

Dr. NandiniVelh ankar delivered speech on '?????? ????????: ??? ??? ??'. On the occasion of Women's Day.	08/03/2019	08/03/2019	50	27
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Department of Economics conducted an essay competition on 'Awareness about Plastic Free Society among youth' in the month of December 2018. 2. Geography Day was celebrated on 14th and 15th January 2019. The Theme was 'Rural Environment'. On the occasion of Geography Day a Guest Speaker Mr. Kapil Ashtekar from Birla College, Kalyan was invited. 3. Cloth Bags Distribution and Skit at Adopted Area (Anti Plastic Campaign) Anti- plastic campaign was conducted on 8th September 2018 with 92 NSS volunteer which include 40 male 52 female NSS volunteers. They also performed street play on anti-plastic awareness at college and in Ajde gaon (adopted village). Cotton bags were distributed to the citizens and volunteers made them aware about disadvantages of using plastic. 4. NSS Volunteers Enacted street play Anti plastic campaign' on 26th Jan. 2019. 5. A workshop on 'Solid Waste Management' on 31st August, 2018 Resource person: Dr. Sheetal Pachpande, Ph. D - Environmental Science. About 110 students of degree college participated in the workshop. The workshop was conducted in two parts, first power point presentation was given by resource person covering types of wastes, segregation of waste and management of waste by our own. The concept of 3R's - Reduce, Reuse, Recycle was emphasized during her talk. In the second part of workshop demonstration of the process of composting using solid household waste was given.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	1
Rest Rooms	Yes	0
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	ntages	local community					
2018	1	1	28/07/2018	01	Tree Plan- tation in the premises of Post Office, MIDC, Dombivli	Environme- ntal Awareness and Pollution	31
2018	1	1	01/12/2018	14	Swachhata Pakhwada in the MIDC area, Dombivli	Cleanline ss	45
2018	1	1	11/10/2018	01	Road Safety Awareness Programm	Road Safety	40
2018	1	1	01/12/2018	01	AIDS awareness Rally	Social Awareness	65
2018	1	1	08/12/2018	01	Cleanline ss Activity at Dombivli Bus Stand	Cleanline ss	51
2018	1	1	10/12/2018	01	Cleanline ss Activity at Tilakn- agar Police Station	Cleanline ss	55
2018	1	1	24/12/2018	01	Way to Ambulance Special Rally	Social Awareness	55
2018	1	1	29/09/2018	01	Blood Donation Camp	Social Awareness and contri- bution	108
2018	1	1	05/09/2018	03	Kerala Relief Fund Drive	Relief to victims of natural c- alamities	80
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Service rules of DSPM	04/04/2018	A small booklet consisting code of conduct published and distributed by the management of the institution as Service Rules of DSPM to every teaching staff of the college in the academic year 2014-15. At the beginning of every academic year Principal of the college in staff meeting remind existing and brief new staff members about the code of conduct and appeal everyone to follow the same strictly.
Service rules of DSPM	04/04/2018	A small booklet consisting code of conduct published and distributed by the management of the institution as Service Rules of DSPM to every Non-teaching staff of the college in the academic year 2014-15. At the beginning of every academic year Principal of the college in staff meeting remind existing and brief new non-teaching staff members about the code of conduct and appeal everyone to follow the same strictly. Code of Conduct available in Marathi.
Code of conduct for students (Discipline and Conduct)	26/04/2018	The code of conduct for students was drafted and published in college prospectus under the heading General rules of Discipline. At the beginning of every academic year in induction programmes all first year students are briefed about the code of conduct. The college has constituted discipline committee to supervise and look after the overall conduct of the students. Students are

reminded about rules of discipline through frequent announcement in the college campus.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1)Ekta diwas Programme of Pledge taking was carried of national unity from class to class by the NSS volunteers.	31/10/2018	31/10/2018	1200
2) Lecture on 'Andh shraddha Nirmoolan' the panel of seven members of 'Andhshraddha Nirmoolan Samitee' conducted session a session	19/09/2018	19/09/2018	74
3) Constitution Day: 26th November 2018 was observed as Sanvidhan Diwas by NSS unit. The students took the oath to abide by the constitution	26/11/2018	26/11/2018	150
4) Independence Day and Republic Day	15/08/2018	26/01/2019	500
5)NSSand NCC cadets and college students celebrated 'International Yoga day'	21/06/2018	21/06/2018	124
6)'International anti-drugs Day' was conducted on	24/06/2018	24/06/2018	40
7)A special talk on "The Process of Anti- Plagiarism" under professional development programme was arranged by the IQAC, Dr.Allan D'souza, Vice-Principal, Gurunank Khalsa College sensitized faculty members about the grave issue of Plagiarism.	24/04/2019	24/04/2019	75

8)Inaugural Function of Counselling Committee 2018-19 was organized on 17th Oct. 2018. Eminent writer analyst, Ms. Neelambari Joshi was invited as a chief guest. Ms. Neelambari Joshi delivered her inaugural speech on social Media Mental disorders	17/10/2018	17/10/2018	50
9)Kridarang (Annual sports) College Annual Sports Festival Kridarang was organized. Boys and Girls students from Junior and Degree College had actively participated in Kridarang. In this festival 10 sports events were organized.	19/12/2018	21/12/2018	500
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A sewerage treatment plant has been installed in the College campus. The recycled water is used for watering trees and to moisten the playground. The sewage treatment plant is a unique and a one of its kind initiative of the management. 2. Tree Plantation Programme NCC: This year 'Tree plantation program' was organized in college premises on 07th July, 2018 inaugurated by Lt. Uday Naik. It was attended fifty cadets. 3. 'Swatchata Abhiyan Pandhrawada' was observed from 1 Aug-14 Aug, 2018. NCC Cadets cleaned college premises. 4. 'Swatchata Pakhwada' conducted from 1 Dec.-14 Dec, 2018. NCC Cadets cleaned MIDC Area in Dombivli (E). 5. Paperless Feedback Process: This year IQAC of the College with the help of an IT student developed a dedicated Mobile App to collect online feedback from the different stakeholders of the institution on different aspects of institutional functioning. Feedback collected on different aspects was analysed to plan the necessary steps for improvements and to make the teaching-learning process more effective in the College. 6. The Classrooms, library and the laboratories are constructed keeping in mind the eco-friendly and carbon footprint. These are constructed with large windows and proper cross ventilations leading to minimum use of fans no electric lights during the day time. The numbers of air-conditioners used are very few, only where necessary. 7. The effluents from the science laboratories are discharged through dedicated sewerage system into industrial effluents treatment plant in the neighbourhood, thus minimising the pollution of water bodies. 8. To create awareness among the students regarding vehicular pollution every year during the annual social celebration 'NO VEHICLE DAY' is celebrated by all staff- members and students of the institution. The Principal take a lead by abandoning his vehicle. 9.

Single-use plastic bags are banned in the campus including canteen. The staff members and students of the institution wholeheartedly associate them every month on plastic recycling campaign organized by Urja foundation, Pune. Every month they collect all types plastic thrash materials from different localities as far as Kalyan, Dombivli, Mumbai etc. and converts those into fuel. 1. A sewerage treatment plant has been installed in the College campus. The recycled water is used for watering trees and to moisten the playground. The sewage treatment plant is a unique and a one of its kind initiative of the management. 2. Tree Plantation Programme NCC: This year 'Tree plantation program' was organized in college premises on 07th July, 2018 inaugurated by Lt. Uday Naik. It was attended fifty cadets. 3. 'Swatchata Abhiyan Pandhrawada' was observed from 1 Aug-14 Aug, 2018. NCC Cadets cleaned college premises. 4. 'Swatchata Pakhwada' conducted from 1 Dec.-14 Dec, 2018. NCC Cadets cleaned MIDC Area in Dombivli (E). 5. Paperless Feedback Process: This year IQAC of the College with the help of

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

- Best Practice 1: Brain-storming and Training through Workshops, Conferences and Seminars. • K.V. Pendharkar College has a long tradition of organizing result-oriented conferences, workshops and seminars. Workshops /Seminars Conducted during academic year 2018-2019 1. As a college event 'CAREER FEST 2019' was organized in order to offer students insight about various career options available after graduation. As a part of the event, a number of institutes set up their stalls in the college premises and communicated the details of various courses and careers to the students. 2. An Intercollegiate Seminar on Marine Biotechnology - "Marine Life - A Biotechnological Approach" was organized by department of Bio-technology for teachers and students on 8th September 2018. Renowned experts and researchers talked on various topics such as Biodiversity of Marine Ecosystem, Nutraceutical and Cosmaceutical Potential of Marine organisms, Pharmaceutically Useful Compounds from Marine Organisms etc. In all, 100 teachers and students participated in it. 3. Guest lectures were arranged for BMS students on "Career Opportunities in Banking and Tourism Sectors" in July 2018. A guest lecture on "HR Recruitment Process and Compliance" was organized in August 2018. 4. A seminar on "Software Testing " was arranged on 24th August 2018 by Squad Infotech conducted by Mr. Pranit. 5. A seminar on Android technology was arranged on 07/12/18 by NetTech India on Hibernate, Spring and Struts technology. It was arranged for SYCS and SYIT students. 6. A seminar on Growth of Web Developer was arranged on 12/12/18 by Squad InfoTech. The speaker was Ms. Kavita Vispute. It was arranged for SYCS and SYIT students. 7. A seminar was arranged on 22/01/19 for TYCS and TYIT students by Institute of management and computer studies. 8. A seminar was arranged on 28/01/19 for TYCS and TYIT students by Institute of management and computer studies. 9. One day Workshop by Mumbai Techie Group was arranged by CS IT dept on 13th January 2019. Mr. Pradeep Shet conducted two sessions on following topics: Understanding power of Java Script, Conversational Platform and cognitive service Robotic process automation. 10. A seminar on Android development was arranged on 07/02/19 by Squad InfoTech. It was arranged for TYCS and TYIT students. 11. A session on 'Careers options in Digital Media and Online Marketing' was organized by the department of Commerce in collaboration with KVP Retract Club on 29th September, 2018 to brief students about Digital Media as a career option. Session was engaged by Rahul Ganpule, Director of Web buddy Guru Institute of Digital Marketing, Dombivli 12. A seminar on 'Careers in Financial Market online Certificate Courses of NSE' was organized by the department of Commerce in collaboration with National Stock Exchange Academy on 08th February, 2019 to orient students about various career options available in the financial Market. 13. Itihasacharya Shri V.K. Rajwade Memorial Lecture



Series, [Year III] • From year 2014-15, the department initiated a series of erudite lectures in memory of Itihasacharya Shri V.K. Rajwade, the eminent historian on Maratha History. I am delighted to inform that this year was the 5th consecutive year of this series. As usual, eight erudite lectures were arranged for the students from the month of July, 2018 to February 2019. 1. Evolution of Brahmi and Kharoshthi Scripts ( 31st July, 2018). 2. Cultural Heritage Tourism and its Scope. (30th August, 2018). 3. History of Indian Numismatics. (27th Sept. 2018). 4. Forts in Colonial Bombay, (11th October, 2018). 5. Preservation Techniques of museum Objects with Special Reference to life Sciences.(27th Nov. 2018). 6. The historical background of Indian Constitution, Fundamental Rights and Directive Principles of the State Policy (30th Nov. 2018). 7. Aspects of Ancient Greek Civilization (7th Jan. 2019). 8. Some Aspects of Indian Freedom Struggle (23rd Feb. 2019). 14. Inter collegiate Student Seminar: Department of History had started a novel experiment of organizing a student seminar since year 2013-14, in collaboration with Departments of History of P.L. Shroff College of Arts, Sc. Commerce and L.J.N.J. College of Arts Commerce, Vile Parle. This is the sixth consecutive year (2018-19) of this inter institutional collaboration and a one day Seminar for Degree and Post Graduate Students on Participation of Masses in Indian Freedom Struggle was organized at auditorium of K. V. Pendharkar College on Sunday Feb. 23, 2019. In all 67 students from following eight colleges participated and 50 students presented papers in the Conference: 15. The lecture series by alumni of the Department of Psychology was conducted on 28th of August 2018 by Ms. Siddhi Vaidya, on "Beginning as a Counsellor". 16. A workshop on 'Solid Waste Management' on 31st August, 2018 was organized by Science Association Resource person: Dr. Sheetal Pachpande, Ph. D - Environmental Science. About 110 students of Degree College participated in the workshop. The workshop was conducted in two parts first power point presentation was given by resource person covering types of wastes, segregation of waste and management of waste by our own. The concept of 3R's - Reduce, Reuse, Recycle was emphasized during her talk. In the second part of workshop demonstration of the process of composting using solid household waste was given. Methodology: State / National /International level The Principal in consultation with the Management appoints the Convener and/ Organizing Secretary. Principal, Vice Principals, Convener and Organizing Secretary appoint the chairpersons and members of different sub committees when required. The Convener and Organizing Secretary in consultation with Management and Principal Request eminent personalities in the concerned field to be members of the advisory committee (National/ International). A meeting of the advisory committee along with the core committee (Principal, Vice principals, Convener and Organizing Secretary) members is convened to discuss and decide the specific sub-themes to be covered during different sessions, the probable resource persons and chairpersons of various sessions and other modalities. The committees set time-bound targets and see that they are completed in given time limits. Funds are raised by approaching local entrepreneurs, business houses and different government and non-government funding agencies. The feedback is collected from the participants. When a workshop / seminar is organized by a department, its head seeks prior permission from the Principal and the Management to conduct the activity. In consultation with faculty members of the department, the theme and outline of the program is decided. Subsequently, sub committees are formed and tasks are allocated to them. In case of intercollegiate activity, nearby colleges are contacted via email, by post as well as by telephonic conversation. In house students are informed about the activity by displaying notice as well as by means of announcements in classrooms. Problem Encountered: i) Occasional unavailability of resource persons at the last moment due to unforeseen reasons, despite prior confirmation. ii) Problems encountered in fund raising at local level. iii) Delay in obtaining financial support from funding agencies.. iv) Consistent

efforts required to pursue students to participate in the workshop. Best Practice 2: Reader of the Year The recipient of the 'Reader of the Year' award in 2018-19 is MS. Nehal Bafna of F.Y.B.A. Organizing 'Reader of the year' competition is a unique practice of the college. Reading has several cognitive benefits like enhancement of vocabulary and knowledge, memory improvement. It helps to develop stronger analytical thinking and writing skills with improved focus and concentration. With these benefits in mind the staff members have institutionalized an award since 1997 in the name of Late Shri. K. S. Gopal. He was a faculty member of the department of Commerce and was a voracious reader. Since he always inspired others to read this award is looked at as a best way to pay tribute to him. The award has always inspired students to take keen interest in reading. Aims and objectives: Reading expands the horizons of knowledge. It arouses curiosity among students and they are encouraged to think and analyze which boosts their intellectual level. The basic objectives of the activity are: 1. To inculcate reading habits among students 2. To appreciate reading habit of students 3. To felicitate avid readers so that others are inspired to read. Methodology: Committee comprising 4 to 5 members from different departments is formulated. The committee meets to plan selection timetable and procedure Posters are prepared to inform the students and forms are made available to the students Along with the filled form students are required to attach list of books read recently. Applicants are asked to write a review of a book of his or her choice. This helps in assessing his/her writing skills. It is followed by personal interview on the basis of which 'Reader of the year' is selected. Criteria used for selection are ??Choice of books ??Writing skill ??Comprehension of reading material ??Ability of application Final selection is based on the basis of ??Reading wide variety of books ??Focussed reading in one area Problems encountered and resources required: Due to narrowly focussed approach of present students, it has become difficult to find students with diverse reading habits. The library has a wide collection of books on diverse topics and students have easy access to

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.kvpendharkarcollege.org/pdf/Best%20Practices%202018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Career Fest: Every year college organized a Career and Placement Fest for students of Degree and Junior colleges, in and around Dombivli. Aims of the Fest 1. To provide wide spectrum of career and placement opportunities to the students. 2. Learn how to effectively navigate a career opportunity. 3. Steps towards career development journey Highlight of the Fest: - 1. Stalls of reputed colleges, financial institutions, Banks, Insurance Companies, Corporate, Post Graduate -Management, Computer, and Engineering Institutes etc. 2. Students from various colleges and institutes from Dombivili, Kalyan, Badlapur and Ambernath visit the stalls. Student of the Year Every year, the 'Best student' from TY classes of Degree College and the 'Best student' from 12th classes of junior college are honored with distinguished award 'Student of the Year'. Best student is selected on the basis of his/her academic performance and active participation in co-curricular and extra-curricular activities. The competition is conducted through multiple rounds such as written test, group discussion, extempore speech and viva. There is a sprawling playground of two acres adjacent to the College used for the outdoor games. The College is singularly fortunate to have another playground of about 6 acres in the vicinity. It is under serious consideration of the Management to develop this playground for various outdoor games such as cricket, hockey, athletics

and the like. The institution thus strives not only for the academic progress of the students but also for their physical fitness and the overall efflorescence of their personality. Shooting Range: In the college campus, there is a state-of-the-art twelve target shooting range „Gun for Glory?, which functions under the able training of Shri. Gagan Narang, a veteran shooter and an Olympian. It is open to all and is one of a kind in the entire Thane district. Its primary aim is to produce national and international shooters in different age groups. It has received an overwhelming response of the shooters and has already produced national medal winners. Publication of Students' Magazines: In order to encourage creativity and writing skills, students are offered numerous appropriate platforms. They are encouraged to publish in the wall-magazines, departmental magazines etc. The titles of such magazines are listed below: Wall Magazine: Department of Physics: Tarang Manuscript Magazine: Department of English: PINGLA Printed Magazines: Department of Banking and Insurance: Chrysalis Department of Biotechnology: Bioscene Department of BMS: Galaxy Department of Botany: Greenage Department of Commerce: Commerce Explorer Department of English: Vox Literaria Department of Geography: My Planet Department of History: Mitakshara Department of Psychology: Manovedh E-Magazine Department of Economics: Arthranjan Blog Departments of Computer Science: kvpctechbyte.blogspot.in and Information and Technology. The Bioscope Bugs (The in-house film society): The College boasts and encourages film appreciation skills through it are in-house film society "The Bioscope Bugs". It screens classic and award-winning movies, organizes film festivals, holds an intercollegiate film-based quiz competition 'Cine Quest'? apart from in-house film festival "The Bioscope Utsav".

Provide the weblink of the institution

<https://www.kvpendharkarcollege.org/pdf/AQAR-2018-19-7.3%20Institutional%20Distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

1. Applying to UGC for academic autonomy and completing all preparation in connection with the same. 2. Institutionalization of academic administrative practices by issuing common guidelines to all the departments of the Institution. 3. Restructuring of Mentor-Mentee programme of the institution, by specifying nature number of mentoring sessions to be engaged and briefing to all the staff members through well drafted manual. 4. Promoting research culture among the students by preparing motivating them to participate in Avishkar- Research convention. 5. Empowering IQAC members by orienting them on important aspect of IQAC functioning i.e. Data Management from NAAC perspective. 6. Continuing the collaboration with Technoserv for providing pre-placement training to third year students under campus to corporate career programme. 7. Creating awareness among the students regarding creation protection of Intellectual property by arranging one day workshop on IPR. 8. Orienting teaching staff of the college on "Progressive technologies in education". 9. Workshop on "Office automation record management" for clerical staff of the college. 10. Workshop on "Laboratory Safety" for Lab attendants Lab assistants of the college. 11. Conducting internal academic administrative audit of the college. 12. Arranging Induction Programme for all first year students of aided programmes. 13. Assessing learning levels of the students at entry level through well planned mechanism.